



## **Town of Pittsboro, North Carolina**

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**Engineering Department**

To: Mayor Voller and the Town Board of Commissioners

From: Fred Royal, PE, Town Engineer  
Amanda Cartrette, Finance Director

Date: November 12, 2013

Subject: Recommendation for a Capital Project Ordinance adoption for the federally funded CMAQ grant for the East Street Sidewalk Project.

### **Background and Discussion**

On November 28, 2012, the Town of Pittsboro and NC Department of Transportation (DOT) entered into a contract agreement for the planning, design and construction of a 5' concrete sidewalk extension along the south side of East Street in Pittsboro.

Attached, please find a capital project ordinance establishing the budget for this East Street Sidewalk Extension Project. At the meeting of October 28<sup>th</sup>, 2013, the Board approved a contract for Summit Engineering to provide surveying and drafting services for this project. The Town Engineer will serve as Engineer of Record for this project and thus, reduce Town costs.

Staff is prepared to execute this contract with Summit Engineering and begin the surveying and design work. The total project budget is \$170,000 of which, eighty percent (80%) is reimbursable to the Town. The maximum reimbursement to the Town is \$136,000. The Town cost share of \$34,000 will come from Powell Bill monies.

The anticipated design and permitting schedule is November 2013 – April 2014. We anticipate construction to begin in September, 2014.

### **Recommendation**

Staff recommends the Town Board of Commissioners adopt the attached capital project ordinance.

Town Hall ~ PO Box 759 ~ Pittsboro, NC 27312

Email: [froyal@pittsboronc.gov](mailto:froyal@pittsboronc.gov)

Phone: (919) 542-2063

Fax: (919) 542-2310

TOWN OF PITTSBORO  
ORDINANCE ESTABLISHING CAPITAL PROJECT BUDGET  
FOR EAST STREET SIDEWALK EXTENSION PROJECT

Be It Ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 12<sup>th</sup> day of November, 2013.

**To Create a Capital Project Budget Ordinance for the East Street Sidewalk Extension Project**

Section 1. That the following **GENERAL FUND REVENUE ITEMS** be increased by the amounts indicated:

103990010	POWELL BILL FUND BALANCE APPROPRIATED	\$34,000.00
<b>TOTAL</b>		<b>\$34,000.00</b>

Section 2. That the following **GENERAL FUND EXPENDITURE ITEM** be increased by the amount indicated:

103790086	TRANSFER TO EAST STREET SIDEWALK EXT PROJECT	\$34,000.00
<b>TOTAL</b>		<b>\$34,000.00</b>

Section 3. That the following **EAST STREET SIDEWALK PROJECT REVENUE ITEMS** be increased by the amount indicated:

863850000	CMAQ GRANT PROCEEDS	\$136,000.00
863850100	TOWN CONTRIBUTION	34,000.00
<b>TOTAL</b>		<b>\$170,000.00</b>

Section 4. That the following **EAST STREET SIDEWALK EXTENSION PROJECT EXPENDITURE ITEMS** be increased by the amounts indicated:

863001000	CONSTRUCTION	\$128,000.00
863001100	ENGINEERING/DESIGN	25,000.00
863001200	CONTINGENCY	17,000.00
<b>TOTAL</b>		<b>\$ 170,000.00</b>

Adopted this 12<sup>th</sup> day of November, 2013.

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Randolph Voller, Mayor

ATTEST:

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Alice F. Lloyd, CMC, NCCMC, Town Clerk