



### Home Occupation Permit Application

Home occupations are permitted as an incidental use in residential districts provided such activities are clearly subordinate to its use for residential purposes by its occupants. Home occupations are defined as specialized activities, which by their scale of operation and limited traffic would be unlikely to cause an adverse impact on neighboring residents.

#### Applicant Information

1. Applicant's Name: Last \_\_\_\_\_ First \_\_\_\_\_
2. Address: \_\_\_\_\_  

Street #	Street Name	Apt #	Zip Code
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#### Premise Information

3. Is this your principal place of residence?                     Yes                     No
4. Applicant is the:                     Owner                     Tenant
5. What type of dwelling is the residence?  
 Owner-Occupied Single Family Dwelling                     Rented Single Family Dwelling  
 Rented Apartment House Dwelling                     Flat (two family dwelling)  
 Condominium/Cooperative Dwelling

#### Additional Information

6. Number and relationship of persons residing with you:  
Spouse \_\_\_ Parent \_\_\_ Children \_\_\_ Siblings \_\_\_ In-Laws \_\_\_ Other \_\_\_

#### Business Information

7. Type of Occupation to be operated from residence: \_\_\_\_\_  
7a. List any equipment that will be used: \_\_\_\_\_  
\_\_\_\_\_
8. Number of persons who DO NOT live in the residence who will be working in the residence: \_\_\_\_\_ Maximum allowed   1
9. Will the occupation be carried on in any other buildings other than the main residence?  
 Yes                     No  
a. If yes, list the square footage \_\_\_\_\_ \*Maximum allowed is 400 square feet, located within required setbacks, and must conform with principal dwelling \*

**Below found in Ordinances: ARTICLE III: APPLICATION OF REGULATIONS (NOTE 2 Home Occupations)**

- (1) Such occupations shall be engaged in only by residents on the premises and not more than one employee who may be a non-resident.
- (2) No more than 25% of the principle dwelling structure shall be used for the permitted activity. An accessory building may be used in lieu of the principal dwelling provided no more than 400 square feet of accessory building will be used for the permitted activity. The accessory building must be located within required yard setbacks of the principal dwelling, and must conform with the principal dwelling, and must conform with the principal dwelling in general appearance.
- (3) No display of goods or advertising shall be visible from the street, except one non-illuminated sign is allowed which shall not exceed four (4) square feet in area.

