

## MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

**SUBJECT: Draft Sidewalk Easement Agreement with Chatham County**

DATE: May 12, 2014

**Background:** The attached agreement would dedicate an easement in front of the building currently owned by Chatham County (commonly known as the “Performance Building” which currently houses the YMCA, Chatham County operations, among others) from Chatham County to the Town of Pittsboro. Please also find a drawing showing the location of the proposed easement.

The purpose of the easement is for sidewalk construction as part of the grant from NCDOT/Federal Highway Administration. This grant – from the Congestion Mitigation and Air Quality (CMAQ) program will help pay for the sidewalk extension on the south side of NC64 from the US Post Office to the SECU building.

The agreement language is subject to review from the Chatham County Attorney and NCDOT. Therefore, small modification may be proposed. If anything is substantially different, Staff will present the document for your subsequent review.

**Action Requested:** Authorize signature of the attached agreement.