



MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

SUBJECT: Payment for 1998 Upsize of Carolina Living and Learning Center Forcemain and Liftstation

DATE: April 25, 2016

Background: In 1998, The UNC School of Medicine and the Town of Pittsboro installed a wastewater lift station (aka “pump station”) and forcemain to serve UNC School of Medicine’s Carolina Living and Learning Center (CLLC) and future developments near US 64 bypass.

The Town requested that the lift station and forcemain be upsized from UNC’s original design in order to accommodate future development. The total estimated cost of upsizing the lift station and forcemain was calculated to be \$88,650. The Town and UNC School of Medicine agreed that the upsize costs would be “repaid to the University by the Town over time upon mutually agreeable terms.”

The improvements were subsequently installed. However, the UNC School of Medicine did not grant an easement to the Town for the liftstation. Likewise, the Town did not pay the costs of upsizing the utilities.

The UNC Property Office, via the State of North Carolina Attorney General’s Office, has prepared and forwarded an unsigned Easement to the Town for the area of property where the Town’s liftstation currently resides. The UNC Property Office has assured me that the State will sign the Easement upon payment of One (1) dollar plus the Town’s cost of upsizing the forcemain and liftstation (\$88,650).

I recommend paying the full cost due to the UNC School of Medicine, upon your approval of a Budget Ordinance.

I have attached the following documents as support and background:

1. Memorandum of Understanding between the Town of Pittsboro and the UNC School of Medicine from Town Attorney Paul Messick, dated December 3, 1998.
2. Memorandum (“Pump Station Costs – CLLC”) from John Phillips which outlines the cost

of upsizing the infrastructure, dated April 9, 2002.

3. Easement (unsigned) to the liftstation property.

Action Requested: Direct the Town Manager to prepare a Budget Ordinance to Amend the FY 2015-2016 Operating Budget to reimburse the UNC School of Medicine for the cost of upsizing the 1998 liftstation and forcemain improvements.