Memorandum

To: Mayor Cindy Perry and the Town Board of Commissioners

From: Fred Royal, PE, Town Engineer

Re: Pittsboro Elementary School Road Sidewalk Project

Date: November 14, 2016

Background

On May 22, 2014, the Town of Pittsboro applied for the remaining “Transportation Enhancement Grant” funding from the North Carolina Department of Transportation (NCDOT) for construction funds. The application was to fund a five (5’) feet in width concrete sidewalk along the north side of Pittsboro Elementary School Road in Pittsboro. This sidewalk is identified as I.D. No. 14 in the Pittsboro Transportation Plan. The purpose is to provide safe pedestrian access to Pittsboro Elementary School and the general public along this length of roadway. The Town was awarded the grant ($26,400.00) and on October 17, 2014 an executed agreement was signed between NCDOT and the Town of Pittsboro for construction funds. Staff did substantial work to satisfy the funding requirements with legal, environmental and cultural documentation and approvals. The Town also purchased an easement from the private property owner to enable this project to move forward.

After bid documents were prepared, on October 18, 2016, the Town received six (6) bids for the construction of the sidewalk. Town staff then conducted a thorough review of the three (3) low bidders’ qualifications. Based on the review of qualification it was determined that Sal Construction Company, Inc met the requirements as the lowest responsive bidder. NCDOT also pre-qualified and approved the contractor and the bid price.

Staff is prepared to execute the contract with Sal Construction Company and begin the construction of the sidewalk. The total approved project budget is $36,300.00. For this project the Town will be using the $26,400.00 grant from NCDOT to finance the majority of the construction cost. The remaining $1,014.00 construction balance will be financed with Powell Bill Funds. The Sal Construction Company, Inc. bid of $27,414.00 is included in the attached resolution. The other planning, survey and engineering costs have been from Powell Bill funds.

The anticipated start of construction will be on or after November 28, 2016 with completion of construction on or before February 14, 2017.

Staff Recommendations

Staff recommends that the Town of Pittsboro Board of Commissioners (BOC) adopts the attached Resolution authorizing the Town Manager to execute the contract with Sal Construction Company, Inc.
A RESOLUTION ACCEPTING BIDS AND AWARDING THE CONTRACT FOR THE
PITTSBORO ELEMENTARY SCHOOL ROAD SIDEWALK PROJECT – NOVEMBER 2016
WBS ELEMENT NO: 3608.3.07
FEDERAL AID NO: STP-0005 (424)
TIP NO: ER-2971H

WHEREAS, The Town of Pittsboro has solicited formal bids by advertisement in the September 21, 2016 edition of The Chatham Record Newspaper in addition to being posted on the Town of Pittsboro and NCDOT websites from September 19, 2016 to October 18, 2016 in accordance with G.S. 143-128.

WHEREAS, the following bids were received and opened October 18, 2016:

<table>
<thead>
<tr>
<th>CONTRATOR</th>
<th>TOTAL BID</th>
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<tbody>
<tr>
<td>Sal Construction Company Inc.</td>
<td>$27,414.00</td>
</tr>
<tr>
<td>Sandhills Contractors</td>
<td>$29,545.38</td>
</tr>
<tr>
<td>Vortex Drainage Systems</td>
<td>$30,096.27</td>
</tr>
<tr>
<td>Cooper Construction</td>
<td>$31,085.30</td>
</tr>
<tr>
<td>P &amp; S Grading LLC</td>
<td>$39,475.90</td>
</tr>
<tr>
<td>Armen Construction LLC</td>
<td>$48,521.80</td>
</tr>
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NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF PITTSBORO:

That the Town received a Transportation Enhancement Grant award in the amount of $26,400 for the construction of a sidewalk on Pittsboro Elementary School Rd. and entered into a contract on October 17, 2014 with NCDOT;

That the Town has an approved budget in the amount of $36,600 for the total costs of this project, including NCDOT funds and Powell Bill funds;

That the Town accepts the bid of and awards the contract to the lowest responsive bidder, Sal Construction Company, Inc., general contractor, in the amount of $27,414.00 for the Pittsboro Elementary School Road Sidewalk Project TIP ER-2971H – 2016, and as approved by the NCDOT.

That the Town Manager is hereby authorized to execute the contract and any other documents as may be required by this project.

That, because this is an improvement project with potential hidden costs, the Town Manager is authorized to approve change orders not to exceed the combined total project budget of $36,300.00 without additional Board of Commissioners approval.

This the 14th day of November, 2016.

Cindy S. Perry, Mayor

Attest:

Alice F. Lloyd, CMC, NCCMC Town Clerk