



## Town of Pittsboro, North Carolina

Department of Planning

(919) 542-1655

TO: Bryan Gruesbeck, Town Manager

FROM: Jeff Jones, Planning Director

SUBJECT: 2016 Planning Board Member Appointments

DATE: March 9, 2016

At the February 22<sup>nd</sup> Town Board meeting the Board voted to reconfigure the make-up of the Planning Board moving from an equal split (3-3) of ETJ members and In-Town members to a (4-2) split, four (4) In-Town members and two (2) ETJ members. This new make-up of the Board would have Shannon Plummer's seat being changed to an In-Town member. The Town Board will need to make four appointments to the Planning Board.

Three Board member seats expired in 2014 and those seats would only be appointed retroactively to January 2015 for two years. With these terms expiring in December 2017. Those members whose terms expired in 2014 were:

Oakley Bennett – In Town Member ~ Term Expired on December 31, 2014

Shannon Plummer – ETJ Member ~ Term Expired on December 31, 2014

Bob McConnaughey\* – In Town Alternate ~ Term Expired on December 31, 2014

One Board member seat expired in December 2015 and this seat is would be appointed to a 3-year term, with the term ending in December of 2018.

Alfreda Alston\* – In Town Member ~ Term expired on December 31, 2015

*\*Both Alfreda and Bob applied to continue serving on the Planning Board.*

### **Recommendation**

Staff recommends that the Town Board appoint three (3) In-Town regular members to the Planning Board and one (1) alternate member to the board.

PO Box 759 ~ Pittsboro, NC 27312

Email: [jjones@pittsboronc.gov](mailto:jjones@pittsboronc.gov)

Phone: (919) 542-1655

Fax: (919) 542-2310



**Town of Pittsboro, North Carolina**

Department of Planning  
(919) 542-1655

TOWN OF PITTSBORO  
APPLICATION FOR PLANNING BOARD MEMBERSHIP

Name Alfreda L Alston

Street Address 1370 Millsboro St

Mailing Address Same

Telephone number(s) Home 919-593-5736 Work Retired

E-mail alfreda.alston@uphoo.com

How long have you resided at this address 56 years

Do you live?  Inside Town  ETJ

Employment status  Work full-time  Work part-time  Retired

The Planning Board meets at 7:00 pm the first Monday of each month. If appointed will this create a problem for you?  Yes  No

List Civic Clubs, Community Boards or Committees on which you are currently serving.

None (currently coach softball and basketball for Chatnaw Recreates as well as umpire and referee those as well

Why are you interested in serving on the Planning Board?

I believe I can make a difference with the people of Pittsboro, I believe in representing the people

The Planning Board makes recommendations to the Board of Commissioners on petitions to amend the Zoning Ordinance, the Zoning Map, and Subdivision Regulations and hears requests to review commercial site plans and subdivision plans. What experience do you bring to these tasks?

I have been on the board for 20 years  
and has helped write some of the ordinances  
we have now

Diversity of qualifications and experience is key to a well rounded discussion on matters before the Board. Please explain your unique attributes and experience which the Town should consider.

I am an all around person and will debate  
everyone and will not let anyone make me  
vote their way just because of who they are.  
I am making the best decisions for the people  
of the town of Pittsboro. Their best interest  
must count

Any member who has a financial interest in a matter before the Board or who has a family member with a financial interest in the matter must disclose such interest and refrain from voting; is this a problem for you? ( ) Yes (X) No

Please provide one or two references:

Angel Martlo - 17264 Millsboro & Pittsboro, NC 27381  
919-593-5348

Please feel free to provide any other information that you believe might be helpful to the Mayor and the Board of Commissioners.

If you need more space to answer any of these questions, please attach additional sheets.

Should you have any questions feel free to contact the Planning Director at 542-1655 or the Town Clerk at 542-4621, ext. 24.



**Town of Pittsboro, North Carolina**

RECEIVED  
JAN 11 2016

BY: ATL

Department of Planning  
(919) 542-1655

TOWN OF PITTSBORO  
APPLICATION FOR PLANNING BOARD MEMBERSHIP

Name Beth Turner

Street Address 160 Chatham Forest Dr., Pittsboro, NC  
27312

Mailing Address same as above

Telephone number(s) Home 919.444.3759 Work same

E-mail chathambeth@gmail.com

How long have you resided at this address since July 2015, however, I have

Do you live?  Inside Town ( ) ETJ lived in downtown Pittsboro  
since June 1997

Employment status  Work full-time ( ) Work part-time ( ) Retired

The Planning Board meets at 7:00 pm the first Monday of each month. If appointed will this create a problem for you? ( ) Yes  No

List Civic Clubs, Community Boards or Committees on which you are currently serving.

Secretary, Board of Directors, Girls Rock NC (co-founder)  
Chatham Community Food Council

Why are you interested in serving on the Planning Board?

Because I served as a Town Commissioner for 4  
years (2011-2015) and I gained direct, hands on experience  
with not only the Chatham Park master plan, but  
many other plans and developments that are going  
on in town.

The Planning Board makes recommendations to the Board of Commissioners on petitions to amend the Zoning Ordinance, the Zoning Map, and Subdivision Regulations and hears requests to review commercial site plans and subdivision plans. What experience do you bring to these tasks?

(see previous page) In addition to serving as a  
town commissioner, I did a lot of "self-education"  
regarding zoning, planning, etc. through self-guided research  
and reaching out to experts when I had questions.  
I often referred to "Zoning 101" published by the UNC-

SOG

Diversity of qualifications and experience is key to a well rounded discussion on matters before the Board. Please explain your unique attributes and experience which the Town should consider.

- a Positive attitude! -  
willingness to learn new things, ability, and  
I am a good listener

Any member who has a financial interest in a matter before the Board or who has a family member with a financial interest in the matter must disclose such interest and refrain from voting; is this a problem for you? ( ) Yes  No

Please provide one or two references:

Michael Fiocco, 353 Hillsboro St., Pittsboro, NC 27312  
Melanie Girard, 148 Leunis St., Pittsboro, NC 27312

Please feel free to provide any other information that you believe might be helpful to the Mayor and the Board of Commissioners.

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**Town of Pittsboro, North Carolina**

RECEIVED  
JAN 29 2016  
BY: *AJH*

Department of Planning  
(919) 542-1655

TOWN OF PITTSBORO  
APPLICATION FOR PLANNING BOARD MEMBERSHIP

Name Karl Shaffer

Street Address 685 Sanford Rd

Mailing Address Pittsboro NC 27312

Telephone number(s) Home 542-5803 Work 919-244-1984

E-mail shaffersaiks@gmail.com

How long have you resided at this address 29 yrs

Do you live?  Inside Town ( ) ETJ

Employment status ( ) Work full-time  Work part-time ( ) Retired

The Planning Board meets at 7:00 pm the first Monday of each month. If appointed will this create a problem for you? ( ) Yes  No

List Civic Clubs, Community Boards or Committees on which you are currently serving.

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Why are you interested in serving on the Planning Board?

help town grow responsibly with good oversight

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The Planning Board makes recommendations to the Board of Commissioners on petitions to amend the Zoning Ordinance, the Zoning Map, and Subdivision Regulations and hears requests to review commercial site plans and subdivision plans. What experience do you bring to these tasks?

Civic work: Jaycees, previous PTA chairman, misc. civic  
involvement - past planning board member. Knowledge in water  
quality & environmental regs.

Diversity of qualifications and experience is key to a well rounded discussion on matters before the Board. Please explain your unique attributes and experience which the Town should consider.

Licensed Soil Scientist  
Licensed wastewater professional (SI, LA, SS, AW, AWB)  
Water quality experience  
Land use & development experience  
   
   
   
   
 

Any member who has a financial interest in a matter before the Board or who has a family member with a financial interest in the matter must disclose such interest and refrain from voting; is this a problem for you? ( ) Yes  No

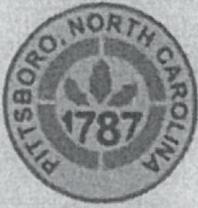
Please provide one or two references:

Bill Terry - former mayor  
Dr. Rouse Wilson III - dentist  
   
 

Please feel free to provide any other information that you believe might be helpful to the Mayor and the Board of Commissioners.

If you need more space to answer any of these questions, please attach additional sheets.

Should you have any questions feel free to contact the Planning Director at 542-1655 or the Town Clerk at 542 -4621, ext. 24.



**Town of Pittsboro, North Carolina**

RECEIVED  
JAN 29 2016

BY: *AL*

Department of Planning  
(919) 542-1655

TOWN OF PITTSBORO  
APPLICATION FOR PLANNING BOARD MEMBERSHIP

Name Mary Lovell Hall

Street Address 204 Small St. No.

Mailing Address Pittsboro, NC 27312

Telephone number(s) Home 741-0347 Work 542-5884

E-mail mhall41@gmail.com

How long have you resided at this address 4 years

Do you live?  Inside Town ( ) ETJ

Employment status  Work full-time ( ) Work part-time ( ) Retired

The Planning Board meets at 7:00 pm the first Monday of each month. If appointed will this create a problem for you? ( ) Yes  No

List Civic Clubs, Community Boards or Committees on which you are currently serving.

None

Why are you interested in serving on the Planning Board?

I was asked to apply by a current member and I feel I could provide valuable input.

The Planning Board makes recommendations to the Board of Commissioners on petitions to amend the Zoning Ordinance, the Zoning Map, and Subdivision Regulations and hears requests to review commercial site plans and subdivision plans. What experience do you bring to these tasks?

None specifically, but I do have a B.S. in  
Natural Resource Management: Ecosystem assessment  
from NESU, and am familiar with researching  
regulations.

Diversity of qualifications and experience is key to a well rounded discussion on matters before the Board. Please explain your unique attributes and experience which the Town should consider.

I am 34 years old & grew up in downtown  
Raleigh. The rapid expansion of downtown led  
us to move to Pittsboro permanently, and we completely  
fell in love with the land and the people. After  
College I had a brief internship at Triangle Land Conservancy  
working with easements (GIS mapping, ecosystem assessments,  
research, etc...) I currently own a business on  
Hillsboro street downtown PBO, and spend most of my  
time and money here in town. I feel my unique  
experiences & background could provide an important perspective  
from a demographic, that I have noticed, is moving here,  
Any member who has a financial interest in a matter before the Board or who has a family member with a financial interest in the matter must disclose such interest and refrain from voting; is this a problem for you?  Yes  No

Please provide one or two references:

John Bonitz  
Seth Wood

Please feel free to provide any other information that you believe might be helpful to the Mayor and the Board of Commissioners.

If you need more space to answer any of these questions, please attach additional sheets.

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Town of Pittsboro, North Carolina

RECEIVED  
FEB 02 2016  
BY: *ajh*  
Department of Planning  
(919) 542-1655

TOWN OF PITTSBORO

APPLICATION FOR PLANNING BOARD MEMBERSHIP

Name: Casey Mann

StreetAddress: 185 Toomer Loop Road, Pittsboro, NC 27312

MailingAddress: 185 Toomer Loop Road, Pittsboro, NC 27312

Telephone number(s) Home: 336.209.3228 Work: 919.830.8122

E-mail: Casey.M.Mann@Gmail.com

How long have you resided at this address:

Do you live? (X) Inside Town ( ) ETJ

Employment status (X) Work full-time ( ) Work part-time ( ) Retired

The Planning Board meets at 7:00 pm the first Monday of each month. If appointed will this create a problem for you? ( ) Yes (X) No

List Civic Clubs, Community Boards or Committees on which you are currently serving.

Chatham County Transportation Board, Member; Chatham County Comprehensive Plan Steering Committee, Member, North Carolina Democratic Party, State Executive Committee Member, Chatham County Democratic Women, President

Why are you interested in serving on the Planning Board?

As Pittsboro moves forward, I am committed to investing my decades of experience in business, policy, and development into the future of Pittsboro. As a native of a rural county that developed a major planned community in Maryland, I am astutely aware of the potential opportunities, challenges, and pitfalls we may encounter. My aptitude for detail and coalescing complex concepts prepare me to serve as the board as a member in terms of implementing the objectives of the board.



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The Planning Board makes recommendations to the Board of Commissioners on petitions to amend the Zoning Ordinance, the Zoning Map, and Subdivision Regulations and hears requests to review commercial site plans and subdivision plans. What experience do you bring to these tasks?

I have worked in policy and politics on the national, state, county, and municipal levels for over a decade. I am familiar with the systems of government, the regulatory processes, and the bureaucracies that implement public policy. In addition, I have experience with regulatory practices as a small business owner of a property management company and working in and with the private sector.

Diversity of qualifications and experience is the key to a well-rounded discussion on matters before the Board. Please explain your unique attributes and experience which the Town should consider.

Throughout my life and career, I have engaged and collaborated with diverse communities in order to accomplish common goals. As a result, I have a varied and complex network and experiences from which to draw. I have significant ties to numerous organizations including the NAACP, the African American Caucus, the Muslim American Society, and the Hispanic Caucus.

Any member who has a financial interest in a matter before the Board or who has a family member with a financial interest in the matter must disclose such interest and refrain from voting; is this a problem for you? ( ) Yes (X) No

Please provide one or two references:

James Crawford, Chairman of the County Commissioners, 919.933.9858

Lesley Landis, Chatham County Arts Council, 919-949-5866

Please feel free to provide any other information that you believe might be helpful to the Mayor and the Board of Commissioners. If you need more space to answer any of these questions, please attach additional sheets. Should you have any questions feel free to contact the Planning Director at 542-1655 or the Town Clerk at 542 -4621, ext. 24.



## Town of Pittsboro, North Carolina

RECEIVED  
FEB 04 2016

BY: *A.L.*

Department of Planning  
(919) 542-1655

### TOWN OF PITTSBORO APPLICATION FOR PLANNING BOARD MEMBERSHIP

Name Lisa Randall

Street Address 68 Brookridge Court, Pittsboro, NC 27312

Mailing Address 68 Brookridge Court, Pittsboro, NC 27312

Telephone number(s) Home 919-444-2301 Work 919-444-2301

E-mail Lisa.L.Randall@gmail.com

How long have you resided at this address 7 years and 2 months

Do you live?  Inside Town  ETJ

Employment status  Work full-time  Work part-time  Retired

The Planning Board meets at 7:00 pm the first Monday of each month. If appointed will this create a problem for you?  Yes  No

List Civic Clubs, Community Boards or Committees on which you are currently serving.

I am not currently serving on any boards or committees. I have served as the vice president of the

PTA; secretary of my homeowners PTA; creator and editor-in-chief of my neighborhood newsletter,

"The Village Connection."

Why are you interested in serving on the Planning Board?

I am interested in being a voice of the citizens of Pittsboro while promoting responsible growth in

in accordance with the town's ordinances.

The Planning Board makes recommendations to the Board of Commissioners on petitions to amend the Zoning Ordinance, the Zoning Map, and Subdivision Regulations and hears requests to review commercial site plans and subdivision plans. What experience do you bring to these tasks?

As a real estate agent, I understand zoning ordinances, their application, and the economic impact they have on property value. I am familiar with reading zoning ordinances as a former HOA board member. I have a working knowledge of subdivision regulations.

Diversity of qualifications and experience is key to a well rounded discussion on matters before the Board. Please explain your unique attributes and experience which the Town should consider.

- I believe in working in a team environment.
- I have proven leadership skills and believe in being a "servant leader."
- I have the ability to listen and decipher information in order to present factual information and plans.
- I have the ability to work through a controversial situation and move toward an objective outcome.
- I have the the ability to look at the entire "picture."
- I have a positive sense of humor.
- I have a respect for authority and organizational structure.
- I am people-oriented. By working together, we will accomplish Pittsboro's goals.
- I am a Mom with children in school that understands those issues.
- I am a Mom with children that understands the need for parks and recreational activities.

Any member who has a financial interest in a matter before the Board or who has a family member with a financial interest in the matter must disclose such interest and refrain from voting; is this a problem for you? ( ) Yes (X) No

Please provide one or two references:

- Jim Nass - (919) 542-4783
- Oakley Bennett - (919) 259-3344

Please feel free to provide any other information that you believe might be helpful to the Mayor and the Board of Commissioners.

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## Town of Pittsboro, North Carolina

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Department of Planning  
(919) 542-1655

### TOWN OF PITTSBORO APPLICATION FOR PLANNING BOARD MEMBERSHIP

Name Bob McConnaughey

Street Address 129 N Small St, P'boro

Mailing Address PO Box 545, P'boro

Telephone number(s) Home 919-542-5653 Work 919-941-8300

E-mail bobmccpboro@gmail; bobmconn@gmail

How long have you resided at this address 30 yrs

Do you live? (x) Inside Town ( ) ETJ

Employment status (x) Work full-time ( ) Work part-time ( ) Retired

The Planning Board meets at 7:00 pm the first Monday of each month. If appointed will this create a problem for you? ( ) Yes (x - but be more helpful if started @ 7:30) No

List Civic Clubs, Community Boards or Committees on which you are currently serving. *Provisioner/board mbr for CORA 97-07; continue to move food for CORA Been working in one volunteer capacity or another after Gene Brooks asked me to serve on an "planning board for a future planning board. Member of Planning Bd as in town alternate Also...have maintained the old Seaboard/CSX RR right of way (mowing, planting, killing of PI, pruning etc for last 20+ years with help from Seth Cobler)*

Why are you interested in serving on the Planning Board? *Background (academic) in geography, health care planning (Phd/MsPH) brings training which has (some) bearing on work concerning growth, its impact, approaches to evaluation of "change." Intrinsic interest as long time, in town resident*

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The Planning Board makes recommendations to the Board of Commissioners on petitions to amend the Zoning Ordinance, the Zoning Map, and Subdivision Regulations and hears requests to review commercial site plans and subdivision plans. What experience do you bring to these tasks? *Experience with GIS (ArcMap, Idrisi, Mapviewer etc. Experience on prior committees that attempted to set guidelines/goals for new town plan. Prior experience as alternate on Planning Board.*

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Diversity of qualifications and experience is key to a well rounded discussion on matters before the Board . Please explain your unique attributes and experience which the Town should consider. *PhD in geography, MLS (library science), MsPH (Health Policy and Planning . Staff consultant for Triangle J - circa 1979-80 examining health status differentials between "rural, small town and "city" within the TJ catchment area. Extensive hiking in ETJ. Staff intern on Inst. of Medicine summary of "data to date." Researched, wrote portion dealing with different facets of discrimination in access to health care. 30+ years of data analysis, mostly on aspects of reproductive epidemiology, but also more "direct" environmental influences on health (impact of solar radiation on certain autoimmune diseases.*

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Any member who has a financial interest in a matter before the Board or who has a family member with a financial interest in the matter must disclose such interest and refrain from voting; is this a problem for you? ( ) Yes (x ) No

Gene Brooks, Stuart Bass

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Please feel free to provide any other information that you believe might be helpful to the Mayor and the Board of Commissioners.

If you need more space to answer any of these questions, please attach additional sheets.

Should you have any questions feel free to contact the Planning Director at 542-1655 or the Town Clerk at 542 -4621, ext. 24.